

MEMORANDUM OF UNDERSTANDING
between
EVERGREEN ELEMENTARY SCHOOL DISTRICT
and
EVERGREEN TEACHERS ASSOCIATION

2021-2022 School Year Teacher Transfer Questionnaire Date Extension

February 6, 2023

A. By their signatures below, the Parties (Evergreen Teachers Association and Evergreen School District) agree to change, **for the year 2022-2023 only**, the contractual dates for notification of openings and submission of Teacher Transfer request forms as referenced in Section 10.1.1. Deadlines and due dates shall be changed as follows for 2022-2023:

10.1 Teacher-Initiated Transfers

10.1.1 Teachers may initiate transfer requests at any time on the "Teacher Transfer Questionnaire" submitted to their supervisor or directly to the Human Resources Department. The teacher should, but need not, discuss his/her interest in a transfer with his/her supervisor. Transfer requests for the subsequent year must be submitted by **February 15 March 17, 2023**. The District will make every effort to distribute teacher request forms ("Teacher Transfer Questionnaire") approximately at least two (2) weeks prior to **February 15 March 17, 2023**.

An active list of persons requesting transfers will be maintained by the Superintendent or designee.

10.1.2 In the event a principal assignment is made following the **February 15 March 17, 2023** deadline for teacher transfers, the teachers at the school affected shall be given a two (2) week period after the assignment in which to initiate a transfer.

B. For the year 2022-2023 onward, the contractual dates in Article 10 of the Agreement shall revert to the February 15 dates referenced in current contract language.

Evergreen Teachers' Association

Susan Linn
Meody Sutton

Date: 2/6/23

Evergreen School District

Mitchell
2-6-23 RJL

Date: 2/6/23